



CAROLINE TRAVELS THE WORLD

Caroline Travels the World...And So Can You

Here's How...

Discover More - Our first order of business is to talk about your travel experience and your travel dreams. Do you have a destination in mind? What kind of traveler are you? Are you active and adventurous or do you prefer lapping in the luxury of a fine hotel spa? Maybe a little of both? Is this the trip of a lifetime or a weekend getaway?

Once I discover more about you and your travel companions, and if you like what you hear from me, I'll ask you to submit a client profile form agreeing to my consulting fee. (Fee starts at \$600, depending on the scope of the trip, the number of travelers, and the time of year. Holiday fees can be higher.) Then, I can begin to customize an itinerary that matches your interests and utilizes the expertise of the industry's best guides and on-site resources.

Selecting Hotels and Flights - The main priorities at this stage are to secure accommodations and flights. One of my two coordinators, Emily and Brenda, or I will email you information on our favorite hotels or villas in your destination - noting location, room size, views, and cost. Often we're able to access special Virtuoso amenities - room upgrades, free breakfasts, transfers, etc. - not available to the general public. Once you decide on a hotel, we'll make a reservation on your behalf and keep a written confirmation to include with your travel documents.

For air, I recommend using the expertise of my air colleagues who find the best routes and fares. They charge a per-person fee for ticketing or researching, but it's the best money you'll spend. If something goes awry, they will help get you booked on another flight as soon as possible. Of course, you're welcome to secure your own reservations, but please run them by us to check airports, connection times, etc. before booking and make sure you select seats at time of ticketing.

Adding the Fun Stuff : Tours, Dining, and Extras - Once your lodging is secure, it's time to focus on fun. Our onsite partners and local private guides, who are both knowledgeable and engaging, really bring a destination to life. We'll recommend the best options for you and make all the arrangements in advance. Most guide fees are prepaid, so once you're on the ground you need only worry with tipping. As for restaurants, our comprehensive dining lists, constantly evolving to include the latest hotspots and local favorites, are a real perk to our clients. You can make reservations on your own through the hotel concierge.

Bringing It All Together - There's nothing quite like the day the link to your comprehensive, up-to-the minute, digital itinerary arrives in your inbox (about two weeks prior to departure). We use Axus, the preferred travel-industry travel mobile app to store your trip details as well as many helpful links and attachments - dining lists, hotel confirmations, travel tips, etc. Print a copy to take with you or simply read it on your phone – either way, everything you need is there. You'll have time to review your itinerary before traveling. **Any last-minute adjustments at your request within two weeks of traveling could incur an additional fee.**

Prior to departure, we will reconfirm all arrangements with your hotel, guides, drivers, etc., and we will request VIP treatment and first-priority upgrades if available.

While Away – If you experience any complications while traveling, check your Axus itinerary for the contact numbers of local resources – always the best initial point of reference as time differences can cause delays in reaching U.S. contacts. You can also send us an instant message through Axus, email or call the Caroline Travels the World office. We will do our best to respond in a timely manner.

Now, let's get started planning the trip of your dreams!